

**Tehama County Mosquito and Vector Control District  
Minutes of the Regular Board Meeting October 9, 2019  
District Office 11861 Highway 99W, Red Bluff, CA**

President Hofhenke called the meeting to order at 12:01 pm with Board Members Brower, Etzler, Mitchell, Turner, Wohletz, Manager Cox, technicians Larzabal and Junge. Mr. Butler was absent.

President Hofhenke asked for any public comment on non-agenda items. The question was asked if we will have a booth at the Dairyville Orchard Festival. Manager Cox stated that we will have a booth.

The minutes of the Regular Board Meeting September 4, 2019 were then discussed. Mr. Wohletz moved to approve minutes of the Regular Board Meeting September 4, 2019 as mailed. Second by Mr. Turner. All ayes.

President Hofhenke then began discussion on the 2019/20 first quarter report. Manager Cox went over the income and expenses for the quarter. Income is very low but approximately half of the income will be received by the end of December. Expenses to date are 29.3% of budget. Salaries and Benefits are above budget due to full payment for the year of workers comp insurance. Insurance is all paid and is at 99% and dues for association memberships is at 97.4%. Equipment maintenance is at 74.7% due to the unbudgeted 2 vehicle accidents. This expense category will exceed budget. Manager Cox stated fuel costs are at 23.1% which is higher than in past years due to higher fuel costs. Manager Cox stated the report shows the 2 new trucks have been purchased and in the shop getting ready to install equipment.

President Hofhenke then began a discussion on use of District vehicles. Manager Cox explained that in the improper employee conduct section of the employee policy that can lead to disciplinary actions it states "Improper or unauthorized use of District vehicles or equipment." Manager Cox has authorized District employees to take vehicles home because they work during the day and at night. The Board is aware of this action. Manager Cox in June 2005, in lieu of not taking an increase in salary for 2 years during the benefit assessment process and annexation, was authorized by the Board to use the District vehicle for personal use to travel home and work and is considered a part of his salary and benefits. All authorized use of District vehicles and equipment is at the discretion District Manager.

Operational activities include reduced larval and adult control of mosquitoes. The number of mosquitoes in light traps is continues to decrease. WNV activity continues to increase throughout California. Tehama County has 4 WNV positive sentinel chickens and no human cases as of today. The roof work was completed. The District website [tcmvcd.specialdistrict.org](http://tcmvcd.specialdistrict.org) is up and running as of October 1, 2019. The website is a new requirement by California law effective January 1, 2020.

Revenue received in August was:

Current Unsecured	\$1,681.89
Prior Year Unsecured	\$51.87
Current Supplemental	\$486.28
Rent	\$600.00
Current Area Assessment	\$642.55
New Area Assessment	<u>\$1,191.06</u>
Total	\$4,653.65

Warrants totaling \$68,387.22 were discussed. Manager Cox supplied a copy of the employee payroll warrants for the month. Mr. Wohletz moved to approve warrants and payroll. Mr. Mitchell seconded. All ayes.

The meeting adjourned at 1:00 pm to the next Board Meeting on Wednesday November 13, 2019 at 12:00 pm at the District Office.

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Dave Wohletz, Secretary

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Rod Hofhenke, President