

**Tehama County Mosquito and Vector Control District**  
**Minutes of the Regular Board Meeting June 10, 2020**  
**District Office 11861 Highway 99W, Red Bluff, CA**

President Hofhenke called the meeting to order at 12:03 pm in the shop with Board members and employees practicing social distancing. Present were Board Members Brower, Butler, Etzler, Mitchell, Turner, Wohletz and Manager Cox, Assistant Manager Robinson technicians Larzabal, Junge, Rice and Church.

President Hofhenke asked for any public comment on non-agenda items. There was none.

The minutes of the Regular Board Meeting May 13, 2020 were then discussed. Mr. Brower moved to approve minutes of the Regular Board Meeting May 13, 2020 as presented. Second by Mr. Turner. All ayes.

President Hofhenke then began the discussion on Resolution No. 2020-01 of intention to levy 2020/21 benefit assessments. After discussion Mr. Turner Moved to adopt Resolution No. 2020-01 the Intention to Levy Assessments for Fiscal Year 2020-21, Preliminarily Approving Engineer's Reports, and Providing for Notice of Public Hearing for the Mosquito, Vector and Disease Control Assessment (Assessment No. 1) and for the Mosquito, Vector and Disease Control Assessment (Assessment No. 2). Second by Mr. Etzler. All voted aye. Public hearing will be at the next Board Meeting July 8th.

President Hofhenke then opened the discussion on 2020/21 preliminary budget. Manager Cox went over the forecast 2019/20 ending numbers for revenue and expenses. He is forecasting that \$6,487 will be used from reserves instead of using \$58,622 from reserves in the original budget. Operational expenses are forecast to be approximately \$45,000 below budget mostly due to transportation-travel expense and chemical purchases. Revenue is forecast to be \$857,500. In the 2020/21 budget he has increased operational expenses by \$23,000 in Salaries and benefits for the projected increase in salaries and an increase in PERS unfunded liability. Operational expenses are budgeted at \$827,760 and the capital budget expense of \$72,900 for the purchase of two new vehicles and the 24'x 25' building in Corning. The building in Corning is budgeted at \$19,000 including concrete and \$53,900 for two vehicles. Revenue is forecast to total \$857,500 which is the same as last year. No increase in benefit assessment and a decrease in interest at this time is keeping revenue the same. When we get the final Revenue for this fiscal year can make adjustments in the final budget. He is projecting at worse case to use \$43,160 from reserves which is less than last year's budget. After discussion on capital expenditures it was decided to have an concrete apron in front of corning building and a 3' x 3' concrete in front of the man door if can stay within current capital budget. Mr. Turner moved to approve preliminary 2020/21 budget as presented and the final budget will be approved at the August Board Meeting. Second by Mr. Butler.

Next item discussed was Trustee in lieu payments. Manager Cox reported both Shasta and Butte County Mosquito Districts pay \$100 per meeting. Glenn County Mosquito District pays \$25 per meeting. Mr. Wohletz moved to have Trustees pay for sandwiches. Died due to lack of second. Mr. Mitchell moved to have Trustee in lieu payments go from \$25 to \$50 per meeting effective beginning with the July Board meeting. Second by Mr. Turner. Motion passed with 5 ayes with Mr. Wohletz voting nay and Mr. Etzler abstaining.

President Hofhenke then informed the Board that Ed VanVleet, a long term employee that had retired in 2011, has passed away. Manager Cox stated he had spoken with VCJPA and since the resolution to the work comp claim has been completed we can send a card to the family. He had a card for anyone wishing to sign it.

All employees are out in the field doing larvaciding control work and aduicide spraying is in full swing. Manager Cox reported due to Corona Virus the office is still closed to the public but has not hampered operations. We have had some failures with Altosid P35 and are working with the manufacturer to figure out the cause.

Revenue received in April was:	
Current Secured	\$106,009.02
Operating Unitary	\$10,717.48
Unsecured Current	\$47.74
Prior Year Unsecured	\$21.29
Current Supplemental	\$2,313.41
Interest	\$3,335.36
Rent	\$400.00
Benefit Assessment old area	\$24,007.15
Benefit Assessment new area	<u>\$50,405.85</u>
TOTAL	\$197,257.30

Warrants totaling \$43,934.95 were discussed. Manager Cox supplied a copy of the employee payroll warrants for the month. Mr. Butler moved to approve warrants and payroll. Mr. Mitchell seconded. All ayes.

The meeting adjourned at 1:15 pm to the next Board Meeting on Wednesday July 8, 2020 at 12:00 pm at the District Office.

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Dave Wohletz, Secretary

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Rod Hofhenke, President