

Tehama County Mosquito and Vector Control District
Minutes of the Regular Board Meeting June 14, 2023
District Office 11861 Highway 99W, Red Bluff, CA

President Hofhenke called the meeting to order at 12:01 pm with Board Members Brower, Etzler, Jones, Turner, Mitchell, Manager Cox, Assistant Manager Larzabal and technicians Junge, Joseph, Church, Barnes. Mr. Lindner was absent

President Hofhenke asked for any public comment on non-agenda items. President Hofhenke informed the Board that George Lindner had heart surgery and that is why he is absent. Mr. Turner stated a get-well card be sent to George. Manager Cox will make sure it is done.

The minutes of the Regular Board Meeting May 10, 2023 were then discussed. Mr. Turner moved to approve minutes of the Regular Board Meeting May 10, 2023 as mailed. Second by Mr. Brower. All ayes.

Resolution No 2023-01 of Intention to Levy Assessments for Fiscal Year 2023-24, Preliminary Approving Engineer's Reports and Providing Notice of Public Hearing for the Mosquito, Vector and Disease Control assessment (Assessment no. 1) and for the Mosquito, Vector and Disease Control Assessment (Assessment No. 2) was discussed. Mr. Turner moved to waive the reading of Resolution No. 2023-01 and to adopt the resolution. Second by Mr. Jones. By voice vote all ayes. Resolution was adopted.

President Hofhenke then opened the discussion on 2023/2024 preliminary budget. Manager Cox went over the forecast 2022/23 projected numbers for revenue and expenses. He is forecasting that \$12,354 will be taken from reserves instead of using \$30,600 from reserves in the original budget. Labor and Operational expenses are forecast to be approximately \$50,876 below budget, capital expenditures \$49,057 above budget due to purchasing 2 trucks when only 1 was budgeted. Revenue is forecast to be \$997,740 which is above budget by \$10,000. The fuel costs and travel will be almost \$32,000 below budget. In the 2023/24 budget Manager Cox has increased operational expenses by \$17,000 in Salaries and benefits for the projected increase in salaries, increase in PERS unfunded liability. There are increases in insurance, slight increases in clothing, communications, maintenance, special department, property tax fee, and membership. A decrease in transportation and travel and utilities. Operational expenses are budgeted at \$955,400 and the capital budget expense of \$75,000 for the purchase of one new vehicle, Corning bathroom remodel and drainage correction of parking lot. Revenue is forecast to total \$1,030,765 which is \$42,765 above last year's budget. He noted that his budget has the 5% increase in the benefit assessment for the new area. He is projecting to use \$18,635 from reserves which is less than last year's budget. Manager Cox stated he had reserves being used but did not use any reserves in prior years and this fiscal year may use minimal reserves. He does not spend any funds unless needed. Mr. Turner moved to approve the preliminary 2023/24 budget as presented and to proceed with capital expenditures with the final budget to be approved in August. Seconded by Mr. Etzler. All ayes

President Hofhenke then began discussion on employee salaries. Manager presented a 2-year proposal. Employees left the meeting and a lengthy discussion occurred. Mr. Mitchell moved to do a one-year increase of \$600 per month for John Larzabal and \$500 per month for all other employees. Second by Mr. Etzler. All eyes except Mr. Brower No. Motion passed.

Operational activities include continued field work. Fogging for mosquitoes has been going on every night weather permitting. Due to the increase in irrigation water farmers and ranchers have been putting on a lot of water causing mosquitoes. No human cases of WNV in the state at this time and No WNV detected in Tehama County.