

**Tehama County Mosquito and Vector Control District**  
**Minutes of the Regular Board Meeting June 12, 2024**  
**District Office 11861 Highway 99W, Red Bluff, CA**

President Hofhenke called the meeting to order at 12:04 pm with Board Members Chaney, Etzler, Jones, Lindner, Turner, Mitchell, Manager Cox, Assistant Manager Larzabal and technicians Junge, Joseph, Church, Barnes.

President Hofhenke asked for any public comment on non-agenda items. President Hofhenke There was a comment on leaf hoppers being bad.

The minutes of the Regular Board Meeting May 8, 2024 were then discussed. Mr. Turner moved to approve minutes of the Regular Board Meeting May 8, 2024 as mailed. Second by Mr. Chaney. All ayes. Resolution No 2024-01 of Intention to Levy Assessments for Fiscal Year 2024-25, Preliminary Approving Engineer's Reports and Providing Notice of Public Hearing for the Mosquito, Vector and Disease Control assessment (Assessment no. 1) and for the Mosquito, Vector and Disease Control Assessment (Assessment No. 2) was discussed. Manager Cox noted an error on the 2<sup>nd</sup> page of resolution. The date of public hearing is incorrect and should be changed to July 10, 2024. Mr. Turner moved to waive the reading of Resolution No. 2024-01 and to adopt the resolution as amended. Second by Mr. Jones. By voice vote all ayes. Resolution was adopted.

President Hofhenke then opened the discussion on 2024/2025 preliminary budget. Manager Cox went over the forecast 2023/24 projected numbers for revenue and expenses. He is forecasting that \$35,627 will be added to our reserves instead of using \$25,280 from reserves in the original budget. Labor and Operational expenses are forecast to be approximately \$29,800 below budget, capital expenditures \$10,000 below budget. Revenue is forecast to be \$1,106,194 which is above budget by \$40,000. In the 2024/25 budget Manager Cox has increased operational expenses by \$40,000 in Salaries and benefits for the projected increase in salaries, increase in PERS rate and unfunded liability. There are increases in chemicals, insurance, special department, property tax fee, membership, utilities and a significant increase in professional services due to larger costs of audits. Operational expenses are budgeted at \$1,029,580 and the capital budget expense of \$85,000 for the purchase of one new vehicle and purchase of a new tractor. It has the 3% increase in the benefit assessment for the new area. He is projecting \$1,152,080 in revenue and to use \$21,655 from reserves which is less than last year's budget. Manager Cox stated he had reserves being used in prior years but has not had to use any reserves and this fiscal year may use minimal reserves. He does not spend any funds unless needed. Mr. Turner moved to approve the preliminary 2024/25 budget as presented and to proceed with capital expenditures with the final budget to be approved in August. Seconded by Mr. Mitchell. All ayes

President Hofhenke then began discussion on employee salaries. Manager asked the Board to approve what was discussed last meeting, a \$500 increase per month for each employee. Mr. Jones moved to do a one year increase of \$500 per month for all employees. Second by Mr. Turner. All ayes.

Operational activities include continued field work. Fogging for mosquitoes has been going on every night weather permitting. Due to the increase in irrigation water farmers and ranchers have been putting on a lot of water causing mosquitoes. No human cases of WNV in the state at this time and No WNV detected in Tehama County.

April Revenue	
Current Secured	\$26,535.23
Operating Unitary	\$44.32
Unsecured Current	\$184.66
Prior Year Unsecured	\$47.91
Current Supplemental	\$460.83
Interest	\$6,397.62
Rent	\$300.00
Miscellaneous	\$993.53
Benefit Assessment old area	\$7,987.41
Benefit Assessment new area	<u>\$16,300.68</u>
TOTAL	\$59,252.19

Warrants totaling \$22,496.59 were discussed. Manager Cox supplied a copy of the employee payroll warrants for the month. Mr. Chaney moved to approve warrants and payroll. Mr. Turner seconded. All ayes. The meeting adjourned at 1:15 pm to the next Board Meeting and Public Hearing on Wednesday July 10, 2024 at 12:00 pm at the District Office.

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Greg Jones, Secretary

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Rod Hofhenke, President