

Tehama County Mosquito and Vector Control District
Minutes of the Regular Board Meeting February 12, 2020
District Office 11861 Highway 99W, Red Bluff, CA

President Hofhenke called the meeting to order at 12:13 pm with Board Members Brower, Butler, Etzler, Mitchell, Turner, Wohletz, and Manager Cox, Assistant Manager Robinson technicians Larzabal and Church.

President Hofhenke asked for any public comment on non-agenda items. There was none.

The minutes of the Regular Board Meeting January 8, 2020 were then discussed. Mr. Turner moved to approve minutes of the Regular Board Meeting January 8, 2020 as mailed. Second by Mr. Wohletz. All ayes.

Oaths of office were then signed by Mr. Butler, Mr. Hofhenke and Mr. Wohletz.

Manager Cox reported the District's VCJPA member contingency fund has \$272,212 as of December 31, 2019.

Manager Cox then began the six month review for the 2019-20 budget. As of December 31, 2019 the District has revenue of \$469,341 and expenses of \$499,541 which results in a negative cash flow of \$30,200. Revenue is at 54.7% and expenses are at 54.5% of budget. Manager Cox then went over the expense items and answered any questions. Manager Cox stated that he is expecting the District to end the fiscal year within the budget, but may need to transfer funds between accounts to cover any overages. He is expecting both equipment maintenance and structure maintenance to be above budget due to unanticipated expenses. He will need to increase the budget in these 2 categories. Capital expenditures are completed and slightly under budget. The board discussed getting an estimate for a parking structure next fiscal year and two new trucks. Decision on these items will be made at the June board meeting with the preliminary budget approval.

All employees are working in the shop on equipment and doing end of year paperwork. Manager Cox reported on the MVCAC annual conference. The 2007 an extended cab has not been sold yet. The benefit assessment time line was discussed and a decision at April Board Meeting about assessment amounts will need to be made.

Revenue received in December was:

| | |
|----------------------|---------------------|
| Current Unsecured | \$154,096.55 |
| Operating Unitary | \$11,710.49 |
| Current Unsecured | \$117.54 |
| Prior Year Unsecured | \$17.58 |
| Current Supplemental | \$1,715.25 |
| Timber Yield | \$34.70 |
| Rent | \$200.00 |
| Hoptr | \$959.32 |
| Miscellaneous | \$13,561.54 |
| Old Area Assessment | \$51,988.44 |
| New Area Assessment | <u>\$ 61,351.67</u> |
| Total | \$295,753.08 |

Warrants totaling \$30,499.69 were discussed. Manager Cox supplied a copy of the employee payroll warrants for the month. Mr. Wohletz moved to approve warrants and payroll. Mr. Turner seconded. All ayes.

The meeting adjourned at 1:21 pm to the next Board Meeting on Wednesday March 11, 2020 at 12:00 pm at the District Office.

 Dave Wohletz, Secretary

 Rod Hofhenke, President