

**Tehama County Mosquito and Vector Control District
 Minutes of the Regular Board Meeting January 13, 2021
 District Office 11861 Highway 99W, Red Bluff, CA**

President Hofhenke called the meeting to order at 12:03 pm with Board Members Brower, Etzler, Mitchell, Turner, and Manager Cox, Assistant Manager Robinson technicians Larzabal and Junge. Mr. Butler and Mr. Wohletz were absent.

President Hofhenke asked for any public comment on non-agenda items. There was none.

The minutes of the Regular Board Meeting December 9, 2020 were then discussed. Mr. Turner moved to approve minutes of the Regular Board Meeting December 9, 2020 as mailed. Second by Mr. Mitchell. All ayes.

President Hofhenke then began the 2021 organizational process. Mr. Brower, Mr. Etzler, Mr. Turner and Mr. Mitchell were all reappointed to new 2-year terms. Oaths of office were taken by newly appointed members. Mr. Turner moved that all officers, day, time and location of Board meetings be kept the same for another year. Mr. Brower seconded the motion. All ayes. Officers are Rod Hofhenke President, Ron Etzler Vice-President and Dave Wohletz Secretary. Regular Board Meetings will be on the second Wednesday of each month, at the District office, and time of the meetings will be 12:00 PM (noon).

Manager Cox then began the six-month review for the 2020-21 budget. As of December 31, 2020, the District has revenue of \$558,153 and expenses of \$471,669 which results in a positive cash flow of \$86,484. Revenue is at 65.4% and expenses are at 52.7% of budget. Manager Cox then went over the expense items and answered any questions. Manager Cox stated that he is expecting the District to end the fiscal year under the budget. Capital expenditures are completed and slightly over budget.

All employees are working in the shop on equipment and doing end of year paperwork. Manager Cox informed the Board on AB685 a California law that requires the District have a Cal Osha approved policy on COVID-19. Manager Cox will complete the policy and have a copy for the next Board meeting. All scheduled meetings for MVCAC and VCJPA will be virtual.

Revenue received in November was:

Current Secured	\$36,356.29
Current Unsecured	\$400.00
Prior Year Unsecured	\$182.93
Rent	\$583.84
State Other	\$23.05
Miscellaneous	\$131.34
Sale of fixed Assets	\$26,000.00
Old Area Benefit Assessment	\$15,334.09
New Area Benefit Assessment	<u>\$33,620.10</u>
Total	\$112,631.64

Warrants totaling \$17,230.73 were discussed. Manager Cox supplied a copy of the employee payroll warrants for the month. Mr. Mitchell moved to approve warrants and payroll. Mr. Turner seconded. All ayes.

The meeting adjourned at 12:43 pm to the next Board Meeting on Wednesday February 10, 2021 at 12:00 pm at the District Office.

Dave Wohletz, Secretary

Rod Hofhenke, President