

Tehama County Mosquito and Vector Control District
Minutes of the Regular Board Meeting April 8, 2020
District Office 11861 Highway 99W, Red Bluff, CA

President Hofhenke called the meeting to order at 12:01 pm in the shop with Board members and employees practicing social distancing. Present were Board Members Brower, Butler, Mitchell, Turner, and Manager Cox, Assistant Manager Robinson technician Larzabal. Mr. Etzler and Mr. Wohletz were absent

President Hofhenke asked for any public comment on non-agenda items. A question on the Tehama County Grand Jury visit was asked. Manager Cox reported they were following up on the August 2017 report and asking about Zika virus. It was a short meeting and gave them information on Zika. Drone use was asked next. We are using the drone sparingly due to not being certified as a pilot to legally use.

The minutes of the Regular Board Meeting March 12, 2020 were then discussed. Mr. Brower moved to approve minutes of the Regular Board Meeting March 12, 2020 as mailed. Second by Mr. Turner. All ayes.

Manager Cox then began the nine month review for the 2019-20 budget. As of March 31, 2020 the District has revenue of \$632,116.82 and expenses of \$677,595 which results in a negative cash flow of \$45,478.78. Revenue is at 73.7% of budget and expenses are at 74%. Manager Cox went over the expense items and answered any questions. Travel and Fuel accounts are expected to be below budget due to low gas prices, better fuel mileage in new vehicles and less travel. Manager Cox stated that equipment and structure maintenance categories will be above budget. Projected end of year for 2019-20 shows that we should us less than half of budgeted reserves and be close to \$20,000 even though we spent \$109,000 in fixed assets. With continued lowering of fuel costs and restricted travel due to Corona Virus total expenses may even be lower than forecast.

Next item discussed was the benefit assessments and if there will be any increases in the 2019-20 fiscal year. Manager Cox stated he had anticipated asking for a 3% increase in only the new area but due to the lock down on a lot of businesses he recommends no increase on either benefit assessment. Mr. Turner move to have no increase in benefit assessment in both the old area and new area assessments. Second by Mr. Butler. All ayes.

All employees are out in the field and we are beginning to aduticide. Manager Cox reported due to Corona Virus the office is closed to the public but all employees are still working. It was decided to delay the May barbecue to a later date. Next Board Meeting will start discussion on employee salaries.

Revenue received in February was:

Current Secured	\$9,970.09
Operating Unitary	\$1.81
Current Unsecured	\$47.46
Prior Year Unsecured	\$53.92
Current Supplemental	\$570.16
Rent	\$200.00
Sale of Fixed Assets	\$8,000.00
Current Area Assessment	\$3,646.44
New Area Assessment	\$7,503.67
Total	\$29,993.55

Warrants totaling \$11,703.75 were discussed. Manager Cox supplied a copy of the employee payroll warrants for the month. Mr. Mitchell moved to approve warrants and payroll. Mr. Butler seconded. All ayes.

The meeting adjourned at 12:40 pm to the next Board Meeting on Wednesday May 13, 2020 at 12:00 pm at the District Office.

 Dave Wohletz, Secretary

 Rod Hofhenke, President